



TRANSPORTATION AND VEHICLE POLICY

Employees who are required to have and use their privately-owned vehicles to conduct Sunshine Village business, including but not limited to the transport of clients, will be reimbursed on an established per-mile basis. The automobiles must be lawfully registered and insured, and bear a current inspection sticker, if required by the state in which the vehicle is registered. All staff must possess a current and valid driver's license.

Vehicles belonging to Sunshine Village are for work use only.