



SEVERE WEATHER CONDITIONS

In the case of unusually severe weather conditions, at the discretion of the Executive Director, the facilities at 75 Litwin Lane and other day services may be canceled or delayed. In such cases, a special announcement will be made through approved communication channels. The delay announcement will be applicable only for consumers unless otherwise noted. Closings and/or delays may not apply to all employees or programs.

If an employee has previously scheduled a planned day off (vacation, personal, bonus, float, birthday, sick) when a Snow Day is called, the employee will not be provided additional time to be used at a later date. If a meeting or external event is not cancelled, attendance is required.