

SUNSHINE VILLAGE
COVID-19 CONTROL PLAN
Transportation Standards and Protocols

MODIFIED January 21, 2022

PROTECTIVE MEASURES

- **Masks**
 - Masks are required for all passengers and employees.

- **Social Distancing**
 - Social distancing is not required nor expected in vehicles.

- **Hygiene Protocols**
 - Before boarding the vehicle, all passengers –including the driver- will disinfect hands with antibacterial hand sanitizer.
 - Before boarding the vehicle in the morning and afternoon, all passengers will be screened for symptoms.
 - Antibacterial hand sanitizer will be used after assisting or securing a passenger.
 - Handshakes, fist-bumps and hugs are discouraged.
 - Avoid touching eyes, nose and mouth.

- **Respiratory Etiquette**
 - Cover nose and mouth when coughing or sneezing
 - Do this by using a tissue or inner elbow
 - Discard tissue in a trash receptacle
 - Perform hand hygiene after sneezing, coughing or nose blowing.

- **Environmental Control**
 - Driver and passengers will be screened prior to boarding vehicle.
 - Passengers will have an assigned seat.
 - A roster of passengers will be maintained and kept in the vehicles which includes **BOOSTER** status and ability to independently answer screening questions.
 - Each passenger will be expected to adhere to established criteria including being kind, respectful and responsive to direction.

- **Person Protection Equipment**
 - Employees and clients must wear masks **properly**.
 - Gloves are required during:
 - Personal care activities
 - Clean up of blood or bodily fluids
 - While cleaning, sanitizing and disinfecting

- **Cleaning, Disinfecting and Sanitizing**

- Vehicles will be cleaned and disinfected daily.
- Wear gloves while cleaning, sanitizing and disinfecting.
- Only single use, disposable paper towels shall be used for cleaning, sanitizing, and disinfecting.
- Sponges or cleaning towels shall not be used for sanitizing or disinfecting.
- Leave solution on the surface for at least 1 minute.
- Surfaces and equipment must air dry after sanitizing or disinfecting.
- Directions for the various cleaning, disinfecting and sanitizing solutions must be followed.
- All disinfectants and PPE must be maintained in a container out of reach and stored in the cargo area of the vehicle.
- Do not spray chemicals around passengers.
- Disinfect high-touch surfaces including door handles, window/lock buttons, handholds, rails, steering wheels, shift knobs, dashboard controls and air conditioning/heating vents.
- Disinfect all seats, armrests and headrests.
- Remove and discard trash.
- Clean spills
- Dusting and wet-mopping vehicle floors if necessary

When a driver or passenger exhibits COVID19 symptoms as defined below or diagnosed with COVID19, Sunshine Village will follow the guidelines established by CDC:

- **If less than 24 hours have passed** since the person who is sick or diagnosed with COVID-19 has been in the vehicle, clean and disinfect the space.
- **If more than 24 hours have passed** since the person who is sick or diagnosed with COVID-19 has been in the vehicle, clean the space.
- **If more than 3 days have passed** since the person who is sick or diagnosed with COVID-19 has been in the vehicle, no additional cleaning (beyond regular cleaning practices) is needed.

The driver is responsible for maintaining the supply of all cleaning, sanitizing and disinfectant products and notifying the Operations Coordinator of needed supplies.

HEALTH MONITORING and ADHERENCE TO CDC/DPH RECOMMENDATIONS

Sunshine Village uses the terminology recommended by CDC:

- Up-to Date means a person has received all recommended COVID-19 vaccines, including any booster dose when eligible. A person is considered ‘boosted’ and up to date right after getting their booster dose.
- Fully Vaccinated: A person is fully vaccinated two weeks after receiving their primary series of COVID-19 vaccines.

Although Sunshine Village recognizes distinctions between ‘up to date’ and “fully-vaccinated”, for practical reasons, our strategies are designed to address 2 categories of people: BOOSTED and NOT BOOSTED.

The vans will include a listing of clients and their **BOOSTED** status and ability to independently answer screening questions.

- **Entrant Screening and Monitoring**

- Drivers will be expected to self-screen prior to entering van.
- All clients will be screened prior to boarding a van operated by Sunshine Village
- The screen will include the following:
 - Today or in the past 24 hour have you or any household members been:
 - Been tested for COVID-19
 - Been in close contact with someone who has tested positive and
 - Experienced symptoms of COVID19 listed above.
- Any person experiencing symptoms as described in SYMPTOM PROTOCOL below cannot board the van **regardless of BOOSTED status.**
- Actions regarding affirmative response for COVID19 testing and/or close proximity, depend on whether **person has been BOOSTED:**
 - If **BOOSTED**, boarding van allowed.
 - If **not BOOSTED**, cannot board the van.
- Each vehicle will maintain a roster with passenger's **BOOSTED** status and ability to independently answer screening questions.

- **Absentee Monitoring**

- When client is not transported as scheduled, the driver will notify the Operations Coordinator and/or Program Manager.

AT HOME TESTING

If someone SELF-TESTS at home and the result is positive, the staff/client will need to inform Sunshine Village and quarantine for 10 days. The countdown for quarantine time begins on the day the test was taken and the day of test is deemed day zero. The individual may resume transportation and return to their program if they have no symptoms after 10 days.

If someone self-tests and the result is negative, the person can board the van as scheduled if they have no symptoms and have followed any mandated quarantine protocols.

SYMPTOM PROTOCOL

All employees and clients - regardless of **BOOSTED** status - must be tested and follow quarantine protocols if experiencing any **ONE** of the symptoms in **BOLD** or **TWO** of the 'non-BOLD' symptoms

- **Fever (100.0 or above)**
- **Chills or shaking chills.**
- **Difficulty breathing or shortness of breath.**
- **New loss of taste or smell.**
- **Muscle aches or body aches.**
- **Cough (not due to other known cause such as chronic cough)**
- Sore throat, *when in combination* with other symptoms

- Nausea, vomiting, or diarrhea *when in combination* with other symptoms
- Headache *when in combination* with other symptoms
- Fatigue, *when in combination* with other symptoms
- Nasal congestion or runny nose (not due to other known causes, such as allergies) *when in combination* with other symptoms

Anyone, client or employee, appearing ill and experiencing symptoms as described above cannot board the van.

EXPOSURE PROTOCOL – BOOSTED (applied to clients who live on their own or with their families or with a shared living provider – and employees.)

If someone is BOOSTED and tests positive - They **cannot** board the vehicle.

If someone is BOOSTED and *lives with* someone who tests positive - no quarantine is necessary and they can board the vehicle.

EXPOSURE PROTOCOL – NOT BOOSTED (applied to clients who live on their own or with their families or with a shared living provider – and employees.)

If someone is NOT BOOSTED and *tests* positive - They **cannot** board the van.

If someone is NOT BOOSTED and *lives with* someone who tests positive –They **cannot** board the van.

If someone is NOT BOOSTED and comes in *close proximity* (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period) -they **cannot** board the van.

GROUP HOMES PROTOCOL

To reduce the risk of COVID-19 exposure and transmission, clients living in group homes - **regardless of BOOSTED** status-will be deemed as close contacts when either their roommate or residential employee test positive or experience symptoms consistent with COVID-19.

- If a client lives in a residential group home and one of their roommates or support employee **tests positive**, they **cannot** board the van.
- If a client lives in a residential group home and one of their roommates or residential staff exhibits **symptoms** as defined above, they **cannot** board the van.

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