

SUNSHINE VILLAGE
COVID-19 CONTROL PLAN
Transportation
Standards and Protocols
MODIFIED NOVEMBER 2021

Established May 3, 2021
Revised July 20, 2021; **November 19, 2021**

PROTECTIVE MEASURES

- **Masks**
 - Masks are required for all passengers and employees.

- **Social Distancing**
 - Social distancing is not required nor expected in vehicles.

- **Hygiene Protocols**
 - Before boarding the vehicle, all passengers –including the driver- will disinfect hands with antibacterial hand sanitizer.
 - Before boarding the vehicle in the morning and afternoon, all passengers will be screened for symptoms.
 - Antibacterial hand sanitizer will be used after assisting or securing a passenger.
 - Handshakes, fist-bumps and hugs are discouraged.
 - Avoid touching eyes, nose and mouth.

- **Respiratory Etiquette**
 - Cover nose and mouth when coughing or sneezing
 - Do this by using a tissue or inner elbow
 - Discard tissue in a trash receptacle
 - Perform hand hygiene after sneezing, coughing or nose blowing.

- **Environmental Control**
 - Driver and passengers will be screened prior to boarding vehicle.
 - Passengers will have an assigned seat.
 - A roster of passengers will be maintained and kept in the vehicles which includes vaccination status and ability to independently answer screening questions.
 - Each passenger will be expected to adhere to established criteria including being kind, respectful and responsive to direction.

- **Person Protection Equipment**
 - Employees and clients must wear masks.
 - Gloves are required during:
 - Personal care activities

- Clean up of blood or bodily fluids
- While cleaning, sanitizing and disinfecting
- **Cleaning, Disinfecting and Sanitizing**
 - Vehicles will be cleaned and disinfected daily.
 - Wear gloves while cleaning, sanitizing and disinfecting.
 - Only single use, disposable paper towels shall be used for cleaning, sanitizing, and disinfecting.
 - Sponges or cleaning towels shall not be used for sanitizing or disinfecting.
 - Leave solution on the surface for at least 1 minute.
 - Surfaces and equipment must air dry after sanitizing or disinfecting.
 - Directions for the various cleaning, disinfecting and sanitizing solutions must be followed.
 - All disinfectants and PPE must be maintained in a container out of reach and stored in the cargo area of the vehicle.
 - Do not spray chemicals around passengers.
 - Disinfect high-touch surfaces including door handles, window/lock buttons, handholds, rails, steering wheels, shift knobs, dashboard controls and air conditioning/heating vents.
 - Disinfect all seats, armrests and headrests.
 - Remove and discard trash.
 - Clean spills
 - Dusting and wet-mopping vehicle floors if necessary

When a driver or passenger exhibits COVID19 symptoms as defined below or diagnosed with COVID19, Sunshine Village will follow the guidelines established by CDC:

- **If less than 24 hours have passed** since the person who is sick or diagnosed with COVID-19 has been in the vehicle, clean and disinfect the space.
- **If more than 24 hours have passed** since the person who is sick or diagnosed with COVID-19 has been in the vehicle, clean the space.
- **If more than 3 days have passed** since the person who is sick or diagnosed with COVID-19 has been in the vehicle, no additional cleaning (beyond regular cleaning practices) is needed.

The driver is responsible for maintaining the supply of all cleaning, sanitizing and disinfectant products and notifying the Operations Coordinator of needed supplies.

HEALTH MONITORING

- **Definition of fully vaccinated**
 - Clients and employees are fully vaccinated for COVID-19 if they have received two doses of either the Pfizer or Moderna COVID-19 vaccines or single dose of the Johnson & Johnson vaccine more than 14 days ago.
 - The vans will include a listing of clients and their vaccination status and ability to independently answer screening questions.
- **Entrant Screening and Monitoring**
 - Drivers will be expected to self-screen prior to entering van.

- All clients will be screened prior to boarding a van operated by Sunshine Village
 - The screen will include the following:
 - Today or in the past 24 hour have you or any household members been:
 - Been tested for COVID-19
 - Been in close contact with someone who has tested positive and
 - Experienced symptoms of COVID19 listed above.
 - Any person experiencing symptoms as described in SYMPTOM PROTOCOL below cannot board the van
 - Actions regarding affirmative response for COVID19 testing and/or close proximity, depend on vaccination status.
 - If fully vaccinated, boarding van allowed.
 - If not fully vaccinated, cannot board the van.
 - Each vehicle will maintain a roster with passenger's vaccination status and ability to independently answer screening questions.
- **Absentee Monitoring**
 - When client is not transported as scheduled, the driver will notify the Operations Coordinator and/or Program Manager.

SYMPTOM PROTOCOL

Vaccinated and not vaccinated employees and clients cannot board the vehicle if experiencing any ONE of the symptoms in BOLD or TWO of the 'non-BOLD' symptoms.

- **Fever (100.0 or above)**
- **Chills or shaking chills.**
- **Difficulty breathing or shortness of breath.**
- **New loss of taste or smell.**
- **Muscle aches or body aches.**
- **Cough (not due to other known cause such as chronic cough)**
- Sore throat, *when in combination* with other symptoms
- Nausea, vomiting, or diarrhea *when in combination* with other symptoms
- Headache *when in combination* with other symptoms
- Fatigue, *when in combination* with other symptoms
- Nasal congestion or runny nose (not due to other known causes, such as allergies) *when in combination* with other symptoms

Anyone, client or employee, appearing ill and experiencing symptoms as described above cannot board the van.

EXPOSURE PROTOCOL – FULLY VACCINATED (applied to clients who live on their own or with their families or with a shared living provider – and employees.)

If someone *tests* positive - They **cannot** board the vehicle.

If someone *lives with* someone who tests positive - no quarantine is necessary and they can board the vehicle.

EXPOSURE PROTOCOL – UNVACCINATED (applied to clients who live on their own or with their families or with a shared living provider – and employees.)

If someone *tests* positive - They **cannot** board the van.

If someone *lives with* someone who tests positive –They **cannot** board the van.

If someone comes in *close proximity* (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period) -they **cannot** board the van.

GROUP HOMES PROTOCOL

To reduce the risk of COVID-19 exposure and transmission, clients living in group homes will be deemed as close contacts when either their roommate or residential employee test positive or experience symptoms consistent with COVID-19.

- If a client lives in a residential group home and one of their roommates or support employee tests positive, they **cannot** board the van.

- If a client lives in a residential group home and one of their roommates or residential staff exhibits symptoms as defined above, they **cannot** board the van.