

Applicant: Please fill out yellow highlighted areas only. Thank you!

Attention:



Sunshine Village
75 Litwin Lane
Chicopee, MA 01020
Phone: 413-592-6142
Fax: 413-598-0478

Former/Current Employer: _____

Business Phone# _____

Fax# _____

Sunshine Village, a multi-site CARF accredited non-profit agency, seeks to identify competent, compassionate professionals who have a deep desire to improve the lives of adults with disabilities. We greatly appreciate your prompt attention to the reference form below.

Name: _____ has applied for the **position** of _____ with Sunshine Village and has referred us to you for employment information.

Dates of Employment: _____ - _____

Position Held: _____

Reason for Leaving: _____

Eligible for Rehire? _____

Dependable: _____ Punctuality: _____

Job Knowledge: _____ Team Oriented: _____

Comments: _____

Signature: _____ Company: _____ Date: _____

I authorize Sunshine Village to investigate my past employment, education and activities. I authorize and release all employers, education facilities and all others providing reference to respond to verbal and written requests from Sunshine Village. I hereby release all liability all persons, companies and corporations supplying such information.

Signature of Applicant: _____ **Date:** _____

Please Return:
Human Resources- Sunshine Village
75 Litwin Lane
Chicopee, MA 01020

Phone: 413-592-6142 **Fax:** 413-598-0478 **Scan/ Email:** careers@sunshine.us